



Kingdom of Kush

GOVERNMENT VENDOR PROGRAM



Kingdom of Kush Government Vendor Program Procurement Policy Manual

Effective Date: December 27, 2024

Approved by: The Royal Council of the Kingdom of Kush

1. Purpose

The purpose of this **Procurement Policy Manual** is to provide clear guidelines for the procurement of goods and services by the **Kingdom of Kush Government**. This manual establishes a **transparent, fair, and efficient** procurement system that ensures accountability, compliance, and value for public funds while fostering a competitive and inclusive vendor environment. It serves as a guiding document for vendors, procurement officers, and government officials to navigate procurement processes effectively.

2. Scope

This manual applies to all **government ministries, departments, and agencies** engaging in procurement activities within the Kingdom of Kush. It governs all aspects of **vendor selection, contract management, compliance monitoring, and procurement ethics**. This policy is also applicable to international vendors engaging with the Kingdom of Kush government.

3. Core Procurement Principles

The Kingdom of Kush adheres to the following principles in its procurement processes:

- **Transparency:** All procurement activities must be **open and accessible** to ensure fairness and prevent corruption.
- **Competition:** Encourage fair and open competition to **achieve the best value** and promote innovation.
- **Integrity & Ethics:** Uphold **ethical business conduct**, ensuring all vendors adhere to high ethical standards.

Address
1 World Trade Center Floor 85,
New York, NY 10007

Contact
Info@kingdomofkush.org
www.kingdomofkush.org
1 (844) 240-4040

Address
[1717 Pennsylvania Ave, Suite 1025,](#)
Washington, DC 20006



Kingdom of Kush

GOVERNMENT VENDOR PROGRAM



- **Value for Money:** Optimize public funds through **cost-effective** and **high-quality** procurement decisions.
- **Sustainability & Inclusion:** Support environmentally friendly and **socially inclusive** procurement, encouraging small and minority-owned businesses.
- **Accountability:** Ensure responsible procurement through continuous monitoring, reporting, and evaluation.

4. Procurement Process Overview

4.1 Identifying Procurement Needs

Each government agency must **assess and document** procurement needs, ensuring alignment with **budget allocations and strategic priorities**. A procurement plan must be submitted annually to the Ministry of Finance and Procurement for approval.

4.2 Procurement Methods

The following methods shall be used based on contract value and complexity:

- **Micro-Purchases:** For contracts below \$5,000, **direct purchases** are allowed with minimal documentation to promote efficiency.
- **Simplified Bidding:** For procurements between \$5,000 - \$50,000, agencies must obtain **at least three quotations** to ensure cost competitiveness.
- **Competitive Bidding (RFP & RFQ):** Required for contracts above \$50,000, utilizing a **Request for Proposal (RFP) or Request for Quotation (RFQ)**. Vendors must meet all eligibility criteria before submitting a bid.
- **Sole Source Procurement:** Used only in **exceptional cases** where a **single vendor** is uniquely qualified, and written justification is required.

4.3 Request for Proposal (RFP) & Request for Quotation (RFQ)

- Government agencies must **issue public notices** for open bidding through the **Kingdom of Kush Vendor Portal**.
- The **procurement documents** must clearly define:

Address
1 World Trade Center Floor 85,
New York, NY 10007

Contact
Info@kingdomofkush.org
www.kingdomofkush.org
1 (844) 240-4040

Address
[1717 Pennsylvania Ave, Suite 1025,](#)
Washington, DC 20006



- **Scope of Work (SOW)** and deliverables.
 - **Evaluation criteria** and bid selection process.
 - **Deadline for submissions.**
 - **Terms and conditions, including payment structure and penalties.**
 - **Conflict of interest disclosures.**
-

5. Vendor Eligibility & Registration

5.1 Who Can Apply?

To be eligible for government contracts, vendors must: Be a **legally registered business** within the Kingdom of Kush or an internationally recognized business registered under applicable regulations.

Obtain a **Vendor ID** from the Kingdom of Kush **Vendor Management System (VMS)**.

Maintain compliance with **tax, legal, and regulatory obligations.**

Have a **demonstrated track record** of financial stability, service delivery, and industry expertise.

5.2 Vendor Registration Process

Vendors must:

1. **Complete an Online Application** on the **Kingdom of Kush Vendor Portal.**
 2. **Submit Required Documents:**
 - Business Registration Certificate
 - Tax Clearance Certificate
 - Financial Statements (last 2 years)
 - References from previous contracts
 - Proof of previous government contract execution (if applicable)
 3. Undergo **Conflict of Interest Screening.**
 4. Receive an official **Vendor ID** upon approval.
-



6. Procurement Compliance & Ethics

6.1 Anti-Corruption & Ethics Compliance

- All vendors must sign the **Ethics and Compliance Agreement**.
- Vendors must disclose any **prior legal violations** or conflicts of interest.
- **Bribery, fraud, or bid collusion** will result in **immediate disqualification**.
- Vendors must provide **quarterly compliance reports** if awarded a contract.

6.2 Cybersecurity & Data Protection

- Vendors handling **sensitive government data** must comply with strict **cybersecurity policies**.
- Secure data handling, encryption, and storage must be maintained.
- Vendors may undergo **cyber audits** to ensure compliance.
- Any data breaches must be reported within **24 hours** to avoid penalties.

7. Contract Awarding & Management

7.1 Contract Selection Criteria

Government contracts shall be awarded based on:

- **Competitive pricing** and cost-effectiveness.
- **Technical expertise** and relevant experience.
- **Compliance with legal and security regulations**.
- **Commitment to sustainability and ethical sourcing**.
- **Past performance evaluations** from other contracts.

7.2 Contract Monitoring & Performance Evaluation

- Vendors must submit **monthly progress reports**.
- Government agencies conduct **performance evaluations** at key milestones.



Kingdom of Kush

GOVERNMENT VENDOR PROGRAM



- Failure to meet standards may result in penalties or contract termination.
 - Contracts may include **performance-based incentives**.
-

8. Dispute Resolution & Contract Termination

8.1 Vendor Appeals & Reconsideration

- Vendors may request a **debriefing session** if their bid is rejected.
- Vendors may submit a **formal appeal** within **10 business days** of rejection.
- A **review panel** shall be established to address vendor complaints and appeals.

8.2 Emergency & Expedited Procurement

- A **fast-track process** shall be available for urgent procurements, subject to post-approval review.
- Emergency procurements must be **documented and approved by the Procurement Oversight Committee**.

8.3 Payment Terms & Late Payments

- Standard government payment terms are **Net 30 or Net 45**.
- Late payments will incur **penalty fees or interest of 2% per month**.
- Vendors may file a claim for unpaid invoices after **60 days**.

8.4 Contract Termination

A vendor's contract may be terminated if:

- ✗ They **fail to meet contractual obligations**.
 - ✗ They **engage in fraudulent or unethical practices**.
 - ✗ They **become financially insolvent**.
 - ✗ They **fail compliance audits or breach data protection policies**.
-

Address
1 World Trade Center Floor 85,
New York, NY 10007

Contact
Info@kingdomofkush.org
www.kingdomofkush.org
1 (844) 240-4040

Address
[1717 Pennsylvania Ave, Suite 1025,](#)
Washington, DC 20006



Kingdom of Kush

GOVERNMENT VENDOR PROGRAM



9. Small & Minority-Owned Business Inclusion

- The government shall set a **20% participation goal** for small and minority-owned businesses.
 - Preference may be given to **minority- and women-owned businesses**.
 - A **mentorship program** shall be established for new vendors to improve success rates.
-

10. Confidentiality & Intellectual Property Rights

- Vendors must sign **Non-Disclosure Agreements (NDA)** for sensitive contracts.
 - Clearly define **intellectual property (IP) rights** for vendor-created work.
-

Address

1 World Trade Center Floor 85,
New York, NY 10007

Contact

Info@kingdomofkush.org
www.kingdomofkush.org
1 (844) 240-4040

Address

[1717 Pennsylvania Ave, Suite 1025,](#)
Washington, DC 20006